



MOVE-IN / MOVE-OUT SCHEDULE

ALL FREIGHT MUST BE SHIPPED TO THE BUILDING TO ARRIVE ON MONDAY, MAY 2nd.
Incoming show freight will only be accepted on Monday, May 2nd from **8am – 6pm.**

MOVE-IN

Monday, May 2nd (12 noon - 6pm)

Tuesday, May 3rd (9am - 6pm)

All exhibits **must** be complete by **6pm on Tuesday, May 3rd.**

EXHIBITORS WILL NOT BE PERMITTED IN THE BUILDING AFTER 6PM

MOVE-OUT

Thursday, May 5th, 4pm – 10pm

Friday, May 6th, 8am - 12noon

IMPORTANT NOTICES

- All Exhibitors' freight must be removed from the facility by 12 noon Friday, May 6th.
- If your freight is **NOT** removed from the facility by the exhibitor or his/her agent on **FRIDAY at NOON**, Show Management reserves the right to ship your freight with the Official Show Carrier (Armour or Beyond Borders Logistics & Consulting Inc.) with all costs being billed to the exhibitor.
Please note: If you are using another carrier and foresee a problem with Friday morning pick-up, please contact Show Management.
- **NO exhibit may be removed** in part or in whole **PRIOR** to the close of the Trade Show at 4pm, Thursday, May 5th.
- While Show Management will take all reasonable security measures to safeguard small items, immediate removal of such items will minimize the possibility of loss. Show Management is not responsible for the loss of any item from an exhibitor's booth, nor is the facility.